

LANGLEY COMMUNITY FARMERS MARKET

2026 VENDOR HANDBOOK

Market Contact: Christina Sepidoza
Season: June – August 2026

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1. Market Dates & Locations

All markets run from 5:30 PM to 8:30 PM. Vendor set-up begins no earlier than 3:30 PM and must be completed no later than 5:00 PM.

Douglas Park — Langley City

5403–5409 206 Street, Langley City, BC V3A 4B4

June	July	August
June 10, 17, 24	July 1, 8, 29	Aug 6, 13, 20, 27

Note: June dates are standalone events. July and August dates run alongside the City of Langley Summer Music Festival, held adjacent to the market.

Langley Events Centre — Langley Township

7888 200 Street, Langley Township, BC V2Y 3J4

June	July	August
June 4, 11, 18, 25	July 2, 9, 16, 23, 30	Aug 6, 13, 20, 27

Note: June dates are standalone events. July and August dates run alongside the Langley Summer Concert Series, held adjacent to the park.

2. Market Fees & Payments

Fee Summary

LCFM Membership Fee (one-time, all vendors)	\$10.00 — Non-refundable
Stall Fee (per market date)	\$45.00
Additional Stall Space (per 10' × 10' unit)	\$45.00
Non-Profit Stall Fee	Waived — membership fee of \$10.00 still required

Payment Details

- Invoices will be issued by the Market Manager starting in May. Do not submit payment before receiving an invoice.
- Payment is accepted by e-transfer or cheque only. The market is cashless — no cash payments are accepted.
- E-transfers must include the vendor's operating name in the message/title field.
- Stall fees are due one week before the market date.
- Late payment may result in your spot being filled by a waitlisted vendor.

Payment status will be verified against a checkpoint list on market day. One email reminder will be sent for non-payment. If payment is not received within 48 hours of the market date, the vendor will be removed from the participation list and a waitlisted vendor will be contacted.

Cancellation Policy

Notice Period	Refund
5 or more days before market day	Full refund
2 to 4 days before market day	Partial refund
Less than 48 hours before market day	No refund

All cancellations must be submitted by email or text. Verbal cancellations will not be accepted.

3. Loading & Unloading

Vendors are permitted to begin set-up no earlier than 3:30 PM. Upon arrival, vendors will be checked in to confirm payment and assigned their stall location.

General requirements for all locations:

- Unload immediately upon arrival and move your vehicle to a designated parking area.
- Volunteers are available for direction and assistance; however, vendors are responsible for their own lifting, carrying, tent setup, and apparatus.
- Vendors must maintain their stall setup until the end of the market at 8:30 PM — even if all items have been sold.

Douglas Park Unloading

- Unloading must be completed by 5:00 PM in the designated area.
- Only 3 to 4 vehicles may unload at one time due to safety and space constraints.
- Vendors must park offsite in reserved or available parking.
- Vendors may not set up their stall while their vehicle remains in the loading area.
- After 5:00 PM, the unloading area is reserved for food trucks — all other vehicles must vacate.

Late arrival may require unloading from a location further from your assigned stall.

Langley Events Centre Unloading

- Unloading must be completed by 5:00 PM in the designated area.
- Only 3 to 4 vehicles may unload at one time due to safety and space constraints.
- Food trucks may set up in their designated stalls near the amphitheatre any time after 3:00 PM and do not need to check in once familiar with the site layout.

For July and August market dates (held in conjunction with the concert series):

- Safety bollards will be in place to prevent vehicles from entering the area, for the safety of guests and concert-goers moving through the area after the show.
- Once the majority of pedestrians have departed, bollards will be removed to allow vendors to load out.
- Tear-down and loading may begin at 8:30 PM, but all materials must be removed from the site without vehicles initially — use hand-bombing or carts until vehicle access is restored.

4. Stall Spaces & Site Selection

Stall Specifications

Stall Details	
Standard stall size	10' × 10'
Additional space	\$45 per additional 10' × 10' unit
Overhead covering	Required — tent, patio umbrella, overhang, or festive tiki shade
Tent leg weights	Required — tent pegs driven into the ground are prohibited at both locations

Vendors are strongly encouraged to remove all garbage they generate. Garbage cans on site are for patron use only. All cardboard, waste, and packaging created by vendors must be taken with them.

Site Selection

- Farm vendors receive priority for shaded stall spaces due to the heat sensitivity of their products.
- The same stall location cannot be guaranteed at every market, as the site layout may change to ensure a balanced vendor mix and good patron flow.
- Vendors requiring shade or electrical access must submit their request at least two weeks before the market date. These requests can significantly affect stall placement.
- At the LEC location, at least two spots in the central area of the venue will always be reserved for non-profit or community service groups to maximize their visibility.

5. Merchandise Pricing

- Posted prices must remain in effect for the full duration of the market day.
- Vendors may begin selling as soon as their stall is set up — there is no requirement to wait until exactly 5:30 PM. Early set-up is encouraged, as it frees up the unloading area and reduces patron congestion at opening.
- Bulk pricing is permitted at each vendor's discretion.
- Haggling and bargaining with customers is discouraged. The market maintains a curated environment designed to uphold the value of vendors' products and efforts.
- Vendors may trade or exchange like-priced items with each other before, during, or after the market.

6. Certifications & Licences

Food Producers

- All food producers must obtain a Temporary Food Permit at least two weeks prior to their first market date.
- Fraser Health has been provided with the names of all participating vendors and will be monitoring for permit applications.
- Failure to obtain the required permit will prohibit attendance until the permit is approved.

All approved vendor company names must be submitted before April 20, 2026, to allow sufficient time for Fraser Health to review applications.

Hand Wash Stations

Vendor Type	Hand Wash Station Required?
Prepared food vendors operating a stall	Yes — unless Fraser Health specifically waives the requirement
Packaged and sealed food vendors (e.g., human/pet food, bagged flour, baking mixes)	No

Alcoholic Beverage Vendors

- Vendors sampling or selling wine, beer, spirits, or cider must have the market listed on their BCLC Permit.
- A copy of each staff member's Serving It Right (SIR) certificate must be displayed at the stall in clear view of patrons.

7. Insurance

Most vendors are required to provide proof of insurance. Please ensure the market is added to your policy for each date you are participating.

If you have any questions, contact the Market Manager at least two weeks before your scheduled market date to confirm all required paperwork is in order.

Please add the following as named insureds on your policy:

Douglas Park Location	Langley Events Centre Location
Langley Community Farmers Market – Douglas Park 5403–5409 206 Street Langley City, BC V3A 4B4 Contact: Christina Sepidoza	Langley Community Farmers Market – Langley Events Centre 7888 200 Street Langley Township, BC V2Y 3J4 Contact: Christina Sepidoza

8. Market Policies

Political Neutrality

The Langley Community Farmers Market is a non-partisan organization committed to political neutrality for the benefit of the market, its vendors, and the public. Vendors are required to refrain from electioneering, and from advertising or promoting any political statements or positions while participating in the market.

Good Vendor Policy

The Langley Community Farmers Market is a positive community initiative that supports small business, promotes local food resources, and strengthens food resiliency by championing local agriculture.

Vendors are asked to support this mission by helping one another — whether through beneficial product trades, collaborative arrangements, or other activities that enhance the reach of our local food community.

As a non-profit organization serving a diverse range of producers, we welcome a variety of perspectives and believe that diversity makes our market stronger. Thank you for contributing to the camaraderie and cohesiveness of the LCFM community as we look forward to the 2026 season.